

Clancy & Theys Construction Company
Prequalification Form for First-Tier Subcontractors under CM at Risk
West Millbrook Middle School, Raleigh NC

Pursuant to the NC Statute GS143-128.1, 143-135.8 and Wake County Board of Education (BOE) Policy for Prequalification of Bidders for Construction Projects (attached), this form gathers information about the Subcontractor seeking to qualify for the work and provides a general format for the prequalification criteria. Completing this questionnaire does not guarantee prequalification. Evaluation of the submittal shall be performed by the Prequalification Committee in accordance with the statutes and policies.

Prequalification Due Date: 4-10-20 for Release 1. 5-27-20 for Release 2.

Submitted To: Mary Gasper, Preconstruction Coordinator
Clancy & Theys Construction Company – Construction Manager at Risk
516 West Cabarrus Street, Raleigh North Carolina 27603
Phone: 919.834.3601

Project: West Millbrook Middle School
Owner: Wake County Board of Education
Architect: Moseley Architects
Structural: Lynch Mykins
Civil & Landscape: CLH Design P.A.
MEP Engineers: Progressive Design Collaborative
Construction Duration: 6-3-2020 to 1-17-2023 (Early Release 1, Phase 1 and Phase 2).
Anticipated Advertisement to Bid: 4-19-20 for Early Release 1. 6-7-20 for Release 2.
Anticipated PreBid Meeting: 4-23-20 for Early Release 1. TBD for Release 2.
Tentative Bid Date: 5-12-20 for Early Release 1. 7-14-20 for Release 2.
Performance & Payment Bond: Required for Bid Packages \$300,000 or higher
Bid Bond: Required for Bid Packages \$300,000 or higher

Project Description:

- Construction will occur in two phases on the existing school site. Phase 1: Construction of new 250,000 sf middle school on site of existing park and fields. Students will continue to use existing middle school building without fields in phase 1. At completion of phase 1, students will move from existing school to new building. Phase 2: Existing buildings will be demolished and new physical education/athletic fields will be installed.
- Construction of bus maintenance building and transportation parking lot (Phase 2).
- Offsite improvements.
- Building will be three story, steel framed construction for classroom wing and load bearing masonry for the remaining wing.
- Brick veneer and metal panel exterior skin systems.
- Modified bitumen roof system on light weight insulating concrete.
- Four pipe, VAV system mechanical system.

Instructions to Prequalify:

- For questions contact Mary Gasper – marygasper@clancytheys.com (919-834-3601).
- Forms may be submitted electronically via email, mail, or hand delivery to Mary Gasper. Please make sure, if submitting hand written form, that all information is clearly printed. ILLEGIBLE INFORMATION OR INCOMPLETE INFORMATION WILL BE GIVEN A ZERO SCORE. A MINIMUM SCORE OF 80 IS REQUIRED TO PREQUALIFY.
- The following forms are provided for reference only and are not required to be submitted with prequalification form:
 - Wake County Board of Education Policy for Prequalification of Bidders for Construction Projects.

Approvals based on a score of 80 points or above.

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If your firm is interested in prequalifying for this project, **please check the box for the bid package(s) you wish to bid.** If multiple bid packages are selected, please make sure that project experiences and references are provided to allow Prequalification Committee to evaluate your firm for EACH bid package selected. This is a preliminary list of Bid Packages and may change based on market response.

Request to Prequalify	Release 1 - Early Release Bid Packages	Scope of Work(Full Scopes will be identified in Bid Manual)	Preliminary Budget
<input type="checkbox"/>	02A-Grading	Grading, storm drainage, site concrete and segmental retaining walls	\$7,400,000
<input type="checkbox"/>	02B-Site Utilities	UG domestic water and sanitary sewer	\$900,000
<input type="checkbox"/>	02C-Asphalt Paving	Asphalt paving and curb/gutter, running track, heavy duty concrete paving, pavement markings, site directional signage, wheel stops	\$1,950,000
<input type="checkbox"/>	02G-Site Development (Turnkey)	A combination bid package for 02A, 02B and 02C scopes of work.	\$10,250,000
<input type="checkbox"/>	03A-Concrete Foundations	Concrete footings and walls	\$980,000
<input type="checkbox"/>	03B-Concrete Slabs	Concrete slab on grade and slab on metal deck, pan fill stairs	\$1,275,000
<input type="checkbox"/>	03D-Concrete (Turnkey)	A combination bid package for 03A and 03B	\$2,255,000
<input type="checkbox"/>	05A-Structural Steel	Structural and miscellaneous steel – building and site	\$4,790,000

Request to Prequalify	Release 2 - Bid Packages	Scope of Work(Full Scopes will be identified in Bid Manual)	Preliminary Budget
<input type="checkbox"/>	01A-Building Cleaning	Daily and final cleaning	\$200,000
<input type="checkbox"/>	02D-Site Concrete	Sidewalks	\$430,000
<input type="checkbox"/>	02E-Fencing	Temporary and permanent fencing, interior chain link fencing	\$120,000
<input type="checkbox"/>	02F-Landscaping	Landscaping, seeding, sod, site furnishings, irrigation systems	\$1,540,000
<input type="checkbox"/>	02K-Building Demolition	Building and mobile units demolition, abatement	\$1,050,000
<input type="checkbox"/>	02L-Offsite Improvements	Offsite Improvements	\$1,000,000
<input type="checkbox"/>	04A-Masonry	Masonry	\$5,600,000
<input type="checkbox"/>	06A-Casework	Architectural carpentry and casework	\$710,000
<input type="checkbox"/>	07A-Waterproofing	Waterproofing, liquid air barriers, caulking, sealants, expansion joint covers	\$615,000
<input type="checkbox"/>	07B-Roofing	Mod bitumen roof, lightweight insulating concrete	\$2,670,000
<input type="checkbox"/>	07C-Fireproofing	Fireproofing	\$100,000
<input type="checkbox"/>	07D-Metal Panels	Metal wall panels, metal panel column wraps, soffits, fascia.	\$1,140,000
<input type="checkbox"/>	08A-Aluminum & Glass	Storefront, curtain wall, mirrors, glazing, aluminum sunshades	\$1,550,000
<input type="checkbox"/>	08B-Overhead Doors	Overhead doors and loading dock equipment	\$45,000
<input type="checkbox"/>	08C-Doors/Frames/Hdw	Hollow metal & wood doors, hardware	\$975,000
<input type="checkbox"/>	09A-Drywall	Metal studs, insulation, drywall, FRP paneling	\$2,600,000
<input type="checkbox"/>	09B-Hard Tile	Hard tile	\$175,000
<input type="checkbox"/>	09C-Acoustical	Acoustical ceilings, acoustical wall panels, ceiling clouds	\$800,000
<input type="checkbox"/>	09D-Wood Flooring	Wood flooring	\$320,000
<input type="checkbox"/>	09E-Resilient & Carpet	Resilient, carpet, base	\$750,000
<input type="checkbox"/>	09F-Painting	Painting	\$475,000
<input type="checkbox"/>	09G-Terrazzo	Terrazzo	\$85,000
<input type="checkbox"/>	10B-Markerboards	Markerboards, visual displays, tackboards, tackstrips	\$100,000
<input type="checkbox"/>	10C-Signage	Interior and exterior signage	\$60,000
<input type="checkbox"/>	10D-Operable Partitions	Operable partitions	\$120,000
<input type="checkbox"/>	10E-Canopies	Premanufactured canopies	\$160,000
<input type="checkbox"/>	10F – Specialties	Toilet Accessories, Partitions and Screens, Metal Shelving, Fire Extinguishers, FECs, Projection Screens, residential/commercial appliances	\$250,000
<input type="checkbox"/>	10G-Lockers	Locker and locker benches	\$340,000
<input type="checkbox"/>	11A-Food Service Equip	Food service equipment	\$400,000
<input type="checkbox"/>	11B-Theater and Stage Equipment	Theater and stage equipment	\$420,000
<input type="checkbox"/>	11D-Athletic Equipment	Athletic Equipment	\$230,000
<input type="checkbox"/>	12A-Window Treatment	Blinds and roller shades	\$50,000
<input type="checkbox"/>	12B-Auditorium Seating	Auditorium seating	\$115,000
<input type="checkbox"/>	12D-Lab Casework	Lab casework	\$345,000
<input type="checkbox"/>	12E-Media Center Shelving	Media Center shelving	\$75,000
<input type="checkbox"/>	13C-Bleachers	Telescoping bleachers	\$205,000
<input type="checkbox"/>	14A-Elevators	Elevator	\$210,000

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<input type="checkbox"/>	15A-Plumbing	Plumbing and gas piping	\$2,800,000
<input type="checkbox"/>	15B-Fire Protection	Fire protection	\$760,000
<input type="checkbox"/>	15C-HVAC	HVAC, testing and balancing	\$4,950,000
<input type="checkbox"/>	15D-HVAC Controls	Building automation system	\$590,000
<input type="checkbox"/>	16A-Electrical	Electrical, fire alarm, security, telecommunications	\$5,900,000

Date Form Received by Clancy & Theys: _____
 (To be completed by C&T)

SECTION 1. MINIMUM REQUIREMENTS

(Prequalification Ratings Matrix: There are no points assigned for responses in Section 1 or Section 2.11.b)

1.1 OFFICE LOCATION (Office that will manage this project)

Company Name: _____

Physical Address: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____

Primary Contact: _____ Email address: _____

(Contact person for Prequalification Committee questions.)

Primary Bidding Contact: _____ Email address: _____

Secondary Bidding Contact (optional): _____ Email address (optional): _____

(Primary and Secondary Bidding Contacts are persons (estimators) who will receive bid documents, addenda, clarifications and other bid notices. You must let us know if this changes at any time during the bid period.

(Prequalification Ratings Matrix: If not completely filled out, form is non-responsive and will not be considered for pre-qualifications.)

1.2 BUSINESS TYPE (check box)

Corporation Partnership LLC Sole Proprietor Joint Venture

Is your firm registered with the State of North Carolina to do business? Yes No

Is your firm owned or controlled by a parent or any other organization? Yes No

If yes, describe Ownership: _____

Additionally, if you answered yes that your company is owned or controlled by a parent or any other organization, you agree to sign a Parent Company Guarantee Letter and submit with this Prequalification Application for review and approval. Additionally, an individual who is authorized to bind the Parent Company shall co-sign the contract as a condition precedent to award of a contract. If you do not agree to these terms, your pre-qualification application will not meet the minimum requirements and will be disapproved.

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List all other names your firm has operated as for the past (5) years: _____

(Prequalification Ratings Matrix: If not completely filled out, form is non-responsive and will not be considered for pre-qualifications.)

1.3 HUB CERTIFICATION (check box)

Indicate your NC Statewide Uniform Certification or NCDOT Certification: (check box)

See website link for more information: <http://www.ips.state.nc.us/vendor>

- | | | |
|-----------------------------------|--|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Asian-American | <input type="checkbox"/> Disabled Business Enterprise |
| <input type="checkbox"/> Black | <input type="checkbox"/> American Indian | <input type="checkbox"/> Socially and Economically Disadvantage |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Female | <input type="checkbox"/> Disabled-Owned |

(Prequalification Ratings Matrix: If not completely filled out, form is non-responsive and will not be considered for pre-qualifications.)

1.4 LICENSING INFORMATION

Please provide all North Carolina professional licenses and license limit/level required for you to perform your services on this project. (Enter "n/a" if not applicable.) _____

Has any license ever been denied or revoked? Yes No

If yes, please describe: _____

(Prequalification Ratings Matrix: If not completely filled out, form is non-responsive and will not be considered for pre-qualifications.)

1.5 TYPE OF WORK PERFORMED ON A REGULAR BASIS

Primary Scope of Work: _____

Secondary Scope of Work: _____

Other Scope of Work: _____

What type of work do you self- perform? _____

Number of employees? _____

Has your company participated in a CMAR project before? Yes No

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1.6 FINANCIALS

Attach most recent fiscal year-end balance sheet and income statement. CPA Audited or Reviewed statements preferred. In all cases one of the following is required (in order of preference):

- Full year CPA prepared financial statement
- Full year internal balance sheet and income statement (year to date if company started within the past year)
- Business tax return from previous year

Metrics:

Debt to Equity (Total Liabilities/Total Equity) is between 0.0 and 3.5

Current Ratio (Current Assets (Current Liability) is greater than 1:1

Net Current Assets greater than:

- \$1 (subcontracts from \$0 to \$200,000)
- \$20,000 (subcontracts from \$200,000 to \$500,000)
- \$50,000 (subcontracts \$500,000 and above)

Have you attached a balance sheet and income statement? Yes No

(Prequalification Ratings Matrix: If balance sheet or income statement not attached, form is non-responsive and will not be considered for pre-qualification.)

Does your balance sheet meet financial metric requirements? Yes No

(Prequalification Ratings Matrix: If balance sheet does not meet financial metric requirements, form is non-responsive and will not be considered for pre-qualification.)

Firm must submit financial data and may clearly indicate a request for confidentiality to avoid this item from becoming part of public record. We understand this information can be extremely confidential and as an option, you may submit your financial statement as an attachment to your pre-qualification package or send under separate cover to prequalify@clancytheys.com. Once we receive your financial statement, it will be saved in a secure server with no public access.

Check applicable item below as how financials are being submitted.

Attached Sent via confidential email address

1.7 BONDING

Attach letter, dated within the last 30 days, from your surety company, signed by their Attorney in Fact, specifying the name of project, scope, dollar budget, subcontractor's legal name, surety's AM Best Rating, verifying their willingness to issue sufficient payment and performance bonds for this project, on behalf of your firm and the dollar limits of that bond commitment, both single and aggregate. Surety company shall be rated "A-" or better and financial category size "VII" or larger in the AM Best Rating system is listed as an approved surety company in the Treasury circular 570. See sample letter.

Have you attached a surety letter? Yes No

Performance & Payment Bond: Required for Bid Packages \$300,000 or higher

Bid Bond: Required for Bid Packages \$300,000 or higher

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(Prequalification Ratings Matrix: If this letter is not provided for bid packages whose budget is \$300,000 or higher, form is non-responsive and will not be considered for pre-qualification.)

Have any funds been expended by a Surety Company on your firm's behalf? Yes No

If yes, explain: _____

(If "yes" without sufficient explanation given or if no boxes are checked, form is non-responsive and will not be considered for pre-qualification.)

1.8 INSURANCE

The minimum requirements of insurance coverage are defined below. Firms must indicate that they can provide evidence of insurance coverage, should they be considered for approval by attaching a sample copy of their current insurance certificate. Additionally, should your firm not currently carry insurance that meets or exceeds the requirements defined below, applicant agrees to provide the specified insurance as a precedent to award of a contract. Have you attached a sample copy of your insurance certificate meeting the aforementioned specified requirements or agree to provide the specified insurance if not currently carried by your firm? Yes No

- General Liability with a required limit of no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate per project.
- Worker's Compensation with the required Employers' Liability limit of no less than \$1,000,000 each accident, \$1,000,000 Disease policy limit, \$1,000,000 Disease each employee.
- Additional Insured – Clancy & Theys, The Architect, and the Architect's Consultants & the Owner (and any other entities required by your contract) MUST be included as additional insureds on the CGL using ISO Endorsement CG 20 10 07 04 along with form CG 20 37 07 04 or an endorsement providing equivalent coverage.
- Excess Liability (Umbrella) policy with the required limit of no less than: Subcontracts: \$0 - \$999,999 requires a limit of \$2,000,000; Subcontracts: \$1,000,000-\$10,000,000 requires a limit of \$5,000,000; Subcontracts over \$10,000,000 require a limit of \$10,000,000. The trades below are subject to a minimum limit of \$5,000,000, unless a greater value is stipulated above: Hoisting Operations, Structural Steel, Concrete Frame, Curtainwall, Roofing, Plumbing, Electrical, Mechanical & Fire Protection.
- Automobile Liability with the required limit of no less than \$1,000,000 each accident.
- Waiver of Subrogation: Shall apply for all policies above for Owner, Clancy & Theys, its subs and sub-subs, and any other entities required in your contract.
- Professional Liability (if applicable) \$1,000,000 Each Occurrence / \$2,000,000 Aggregate.
- Clancy & Theys Construction Company is to be listed as certificate holder, if you are a 1st tier sub.
- All 2nd tier subs must list Clancy & Theys, Owner, AND the 1st tier sub as additional insured.
 - If you are a 2nd tier sub, the certificate holder is to be the 1st tier sub you are working for.
 - If you are a 3rd tier sub, the certificate holder is to be the direct sub you are working for.

(Prequalification Ratings Matrix: If not attached, form is non-responsive and will not be considered for pre-qualification.)

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SECTION 2. GENERAL REQUIREMENTS

2.1. ANNUAL DOLLAR VALUE LAST THREE YEARS

List the annual dollar value of construction work the company has performed for each year over the last (3) three calendar years (if applicable).

2019 year: \$ _____ 2018: \$ _____ 2017: \$ _____

(Prequalification Ratings Matrix: For each year completed (positive value) give 2 points – 6 points maximum)

2.2 NUMBER OF CURRENT CONSTRUCTION PROJECTS UNDER CONTRACT

How many projects do you currently have under contract or in progress and what is their total dollar value?

- A: Number of Projects Under Contract: _____
B: Current Projects Sum of Contract Amounts: _____
C: Current Amount Remaining to Bill: _____

(Prequalification Ratings Matrix: If section completed give 5 points. If not, give 0 points.)

2.3 LARGEST SINGLE JOB COMPLETED

What was your largest SINGLE project COMPLETED within the last three years?

- A: Dollar Amount of Single Project: _____
B: Location: _____
C: Year Completed: _____
D: Scope of Work: _____

(Prequalification Ratings Matrix: Take dollar amount of largest single job completed within the last three years and multiply by 1.25. If the result is larger than the estimated budget for this bid package, give 5 points. If the result is smaller, give 0 points. Give 0 points if not within last three years or if scope of work is different than bid package(s) requested. If firm is requesting prequalification for additional bid packages not listed in Item D above, please complete Supplemental Section 2.3 as needed in Appendix A at the end of this prequalification form.

2.4 OFFICE LOCATION – PROJECT MANAGED AND DIRECTED FROM NC OFFICE

Will this project be managed and directed from an office in NC? An office in NC is defined as “The principal place from which the trade or business of the bidder is directed or managed,” per GS143-59(c). Yes No

(Prequalification Ratings Matrix: If office location is managed and directed from NC office give 2 points. If not, give 0 points.)

2.5 LITIGATION/CLAIMS LAST FIVE YEARS

Has your company been involved in any judgments, claims, arbitrations, mediation proceedings, or suits within the last five years, whether resolved or still pending resolutions? Yes No

If yes, state the project name(s), year(s), case number and reason why: _____

(Prequalification Ratings Matrix: If company has been involved in any litigation indicated above without adequate explanation, give 0 points. If no, or if adequate explanation provided, give 3 points.)

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2.6. CURRENT LITIGATIONS

Are there currently any judgments, claims, arbitration or mediation proceedings or suits pending or outstanding against your company, its officers, owners or agents? Yes No

If yes, state the project name(s), year(s), case number and reason why: _____

(Prequalification Ratings Matrix: If there are currently any litigation indicated above against your company without adequate explanation, give 0 points. If no, or if adequate explanation provided, give 3 points.)

2.7 FAILURE TO COMPLETE CONSTRUCTION CONTRACT

Has your company ever failed to complete work awarded (under contract) to it? Yes No

If yes, state the project name(s), year(s), and reason why: _____

(Prequalification Ratings Matrix: If yes without sufficient explanation, give 0 points. If no, or if adequate explanation provided, give 5 points.)

2.8 LIQUIDATED DAMAGES

Have you paid liquidated damages on any project? Yes No

If yes, state the project name(s), year(s), and reason why: _____

(Prequalification Ratings Matrix: If yes without sufficient explanation, give 0 points. If no, or if adequate explanation provided, give 5 points.)

2.9 CONVICTED OF CONFLICTS OF INTEREST/BRIBERY/BID-RIGGING

Has your present company, its officers, owners, or agents ever been convicted of charges relating to conflicts of interest, bribery, or bid rigging? Yes No

If yes, state the project name(s), year(s), and reason why: _____

(Prequalification Ratings Matrix: If yes, give 0 points. If no, give 3 points.)

2.10 BARRED FROM PUBLIC WORK IN NC

Has your present company, its officers, owners, or agents ever been barred from bidding public work in North Carolina?

Yes No

If yes, state the project name(s), year(s), and reason why: _____

(Prequalification Ratings Matrix: If yes, give 0 points. If no, give 3 points.)

2.11 SAFETY

2.11a. EMR Rating

List your company's Experience Modification Rate (EMR) for the past three years.

Present Rate: _____ Previous Rate: _____

Year before Rate: _____

If these rates reflect corporate performances over a number of locations, please explain, to the extent possible, the performance experience of the location serving this project: _____

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(Prequalification Ratings Matrix: Give 5 points if EMR for all three years is equal to or less than 1.0. Give 3 points if EMR for all three years is less than 1.50.)

2.11b. OSHA Logs/Summaries

If EMR is 1.50 or greater for any given year attach OSHA 300 Log and 300A Summaries for previous 5 years. Attached?

Yes No Not applicable if EMR is less than 1.50 for any given year.

(Prequalification Ratings Matrix: If EMR is 1.50 or greater for any given year and OSHA 300 Log and 300A Summaries are not attached for the previous 5 years or if logs/summaries are incomplete, form is non-responsive and will not be considered for pre-qualification.)

2.11c. OSHA Fines/Jobsite Fatalities

Has your company been issued any OSHA fines or had any jobsite fatalities in the past 3 years? Yes No

If yes, please provide specific explanation: _____

(Prequalification Ratings Matrix: If yes without sufficient explanation, give 0 points. If no or sufficient explanation provided, give 2 points.)

2.11d: Does your company have a written Safety/Health Program? Yes No

2.11e: Does your company provide weekly safety and health training to your on-site employees? Yes No

2.11f: Does your company perform weekly safety and health inspections of the workplace? Yes No

2.11g: Does your company have a safety committee? Yes No

(Prequalification Ratings Matrix for 2.11d – 2.11f: Give 2 points for each yes response above. Eight points maximum.)

2.12. Documented HUB Plan

Does your company currently have a documented plan for engaging subcontractor participation from Historically Underutilized Businesses? Yes No If yes, Company HUB Plan may be requested by Clancy & Theys.

(Prequalification Ratings Matrix: If company has current documented HUB plans give 5 points. If no, give 0 points.)

SECTION 3. PROJECT SPECIFICS

3.1 SUPERINTENDENT RESUME

The assigned project superintendent for this project shall be: _____

Include a resume. Have you included a resume? Yes No

(Prequalification Ratings Matrix: If resume included, give 1 point. If not, give 0 points.)

3.2 SUPERINTENDENT EXPERIENCE

The years of experience the superintendent has on this specific project type is <1 1-2 3-4 5 or more

(Prequalification Ratings Matrix: If <1 give 0 points, if 1-2 give 1 point, if 3-4 give 2 points, if 5 or more give 3 points.)

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3.3 PROJECT MANAGER RESUME

The assigned project manager for this project shall be: _____

Include a resume. Have you included a resume? Yes No

(Prequalification Ratings Matrix: If resume included, give 1 point. If not, give 0 points.)

3.4 PROJECT MANAGER EXPERIENCE

The years of experience the project manager has on this specific project type is <1 1-2 3-4 5 or more

(Prequalification Ratings Matrix: If <1 give 0 points, if 1-2 give 1 point, if 3-4 give 2 points, if 5 or more give 3 points.)

3.5 SIMILAR PROJECT EXPERIENCE

(Similar experience is defined as experience on projects of similar dollar value, scope and complexity.)

List three current or completed projects (at least 75% complete) of similar type within the last 5 years. IF FIRM HAS WORKED ON SIMILAR PROJECT WITHIN LAST 5 YEARS WITH CLANCY & THEYS, FIRM MUST LIST THAT PROJECT BELOW. Clancy & Theys will contact the Construction Manager or General Contractor for reference information therefore items with asterisks must be completed with accurate information in order for proper scoring.

DO NOT ATTACH A LIST OF SIMILAR PROJECTS. SECTION WITH ASTERISKS (*) MUST BE COMPLETED BELOW IN ORDER FOR REFERENCE SECTION TO BE SCORED.

1. *Similar Project Name	
Owner	
Owner Representative	
Owner Representative's Phone #	
Architect or Engineer	
Architect or Engineer Representative	
Architect's Representative's Phone #	
*Construction Manager or General Contractor (If contract was directly with owner, please list owner on this line.)	
*Construction Manager or General Contractor Representative	
*Construction Manager or General Contractor Representative's current phone # and/or current email	
*Your Contract Dollar Amount (This amount must be within 75% of the bid package budget for this reference to be scored.)	
*Scope of Work (This scope of work must represent the bid package(s) requested for this reference to be scored)	
*Percentage Complete (This percentage must be at least 75% complete for this reference to be scored.)	

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*Completion Date/*Anticipated Completion Date (Project must be completed within the last 5 years for this reference to be scored.)	
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2. *Similar Project Name	
Owner	
Owner Representative	
Owner Representative's Phone #	
Architect or Engineer	
Architect or Engineer Representative	
Architect's Representative's Phone #	
*Construction Manager or General Contractor (If contract was directly with owner, please list owner on this line.)	
*Construction Manager or General Contractor Representative	
*Construction Manager or General Contractor Representative's current phone # and/or current email	
*Your Contract Dollar Amount (This amount must be within 75% of the bid package budget for this reference to be scored.)	
*Scope of Work (This scope of work must represent the bid package(s) requested for this reference to be scored)	
*Percentage Complete (This percentage must be at least 75% complete for this reference to be scored.)	
*Completion Date/*Anticipated Completion Date (Project must be completed within the last 5 years for this reference to be scored.)	

3. *Similar Project Name	
Owner	
Owner Representative	
Owner Representative's Phone #	
Architect or Engineer	
Architect or Engineer Representative	
Architect's Representative's Phone #	
*Construction Manager or General Contractor (If contract was directly with owner, please list owner on this line.)	
*Construction Manager or General Contractor Representative	

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*Construction Manager or General Contractor Representative's current phone # and/or current email	
*Your Contract Dollar Amount (This amount must be within 75% of the bid package budget for this reference to be scored.)	
*Scope of Work (This scope of work must represent the bid package(s) requested for this reference to be scored)	
*Percentage Complete (This percentage must be at least 75% complete for this reference to be scored.)	
*Completion Date/*Anticipated Completion Date (Project must be completed within the last 5 years for this reference to be scored.)	

(Prequalification Ratings Matrix: Give up to 10 points for each positive reference from the general contractor or construction manager. (If contracted directly with Owner please make sure to list the representative's name and phone number for CM to contact.) CM will attempt to reach out to each reference above in written or oral form. Failure of the entity to respond back within five business days will result in forfeiture of points applicable to the reference section. If reference is obtained verbally, CM will document conversation for the record. Thirty points maximum.)

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SECTION 4. Signature

By signing this document, you are acknowledging that all answers are true to the best of your knowledge. **Any answers found to be falsified will bar you from being prequalified on this project.**

Company Name: _____

Dated this day of: _____

Submitted by: _____ (signature)

_____ (print)

_____ (title)

_____ (phone)

_____ (email)

Notary Certification:

North Carolina, _____ County

I, a Notary Public of the County and State aforesaid, certify that _____ personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official seal, this the _____ day of _____, 20__.

Signature of Notary Public

(Official Notary Seal or Stamp)

My commission expires _____, 20__

(Prequalification Ratings Matrix: If signature page fully executed give 2 points. If not, give 0 points.)